

Person Specification - Senior Consultant

REQUIREMENTS	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT	COMMENTS FROM INTERVIEW
Education and Qualifications	Educated to degree standard	Postgraduate qualification or evidence of additional management development	Application or CV	
Work Experience	Experience of using IT systems Experience of analysing and presenting complex information Experience of working within multi-disciplinary teams	Previous NHS experience in information management, clinical audit or governance Previous consultancy experience Knowledge of benchmarking	Application, CV, interview, case study, references	
Skills and Personal Attributes	High level of written and verbal skills Confidence to present complex ideas to senior managers and clinicians Good interpersonal skills Personal skills High level of analytic and problem solving skills Ability to work to tight timescales Entrepreneurial and motivated	Experience of public speaking Team working Report writing	Application, CV, interview, case study, references Interview task pre-prepared and brought to interview Through interview and references	

Training and Knowledge Required	Knowledge of PCs Knowledge of PC systems, especially Windows XP, Microsoft word, excel and PowerPoint		Application, CV, interview and references	
Work Related Circumstances	Self motivator Car driver Occasional nights away from home		Application, CV, interview, references	